

## LEGAL AND DEMOCRATIC SERVICES

### COMMITTEE DECISION SHEET

#### AUDIT AND PERFORMANCE SYSTEMS COMMITTEE - TUESDAY, 28 MAY 2019

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<b><u>Members are requested to intimate any declarations of interest</u></b>	<b><u>The Committee resolved:</u></b> There were no declarations of interest.		
1	<b><u>Members are requested to determine that any exempt business be considered with the press and public excluded</u></b>	<b><u>The Committee resolved:</u></b> There was no exempt business.		
2	<b><u>Minute of Previous Meeting of 12 February 2019</u></b>	<b><u>The Committee resolved:</u></b> To approve the minutes of 12 February 2019 as a true record.	Committee Services	Derek Jamieson
3	<b><u>Minute of Previous Meeting of 30 April 2019</u></b>	<b><u>The Committee resolved:</u></b> To approve the minutes of 12 February 2019 as a true record.	Committee Services	Derek Jamieson
4	<b><u>Business Planner - for discussion</u></b>	<b><u>The Committee resolved:</u></b> (1) to note the current content of the business planner	ACHSCP – CFO	Alex Stephen

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		(2) to direct the Chief Officer Finance to review the business planner and consider merging with the Forward Planner whilst retaining visibility of all items to be reported to the Committee		
5	<b><u>APS Duties Report</u></b>	<b><u>The Committee resolved:</u></b> (3) to note the current content of the APS Duties Report (4) Request that the Chief Finance Officer presents this report to the APS on an annual basis at the start of each financial year.	ACHSCP - CFO	Alex Stephen
6	<b><u>Transformation Programme Monitoring</u></b>	<b><u>The Committee resolved:</u></b> to note the information provided in this report.		
7	<b><u>External Audit Annual Report</u></b>	<b><u>The Committee resolved:</u></b> To note the contents of the report		
8	<b><u>Internal Audit Annual Report 2018/2019 - inc. Outstanding Recommendations</u></b>	<b><u>The Committee resolved:</u></b> (1) to note the Internal Audit Annual Report 2018/19, (2) to note that the Chief Internal Auditor has confirmed the organisational independence of Internal Audit, (3) to note that there has been no limitation to the scope of Internal Audit work during 2018/19; and (4) to note the progress that management has made with implementing recommendations agreed in Internal Audit reports.		
9	<b><u>Internal Audit Plan 2019/2020</u></b>	<b><u>The Committee resolved:</u></b>		

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		<p>(1) To approve the Internal Audit Plan for 2019/20</p> <p>(2) To note that whilst there is limited flexibility to additional requests, these would be considered on a risk basis.</p>		
10	<b><u>ACC Internal Audit Report - Criminal Justice</u></b>	<p><b><u>The Committee resolved:</u></b> To note the content of the report.</p>		
11	<b><u>ACC Internal Audit Report - National Care Home Contract</u></b>	<p><b><u>The Committee resolved:</u></b> To note the content of the report.</p>		
12	<b><u>NHS Internal Audit Reports</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(1) To note the content of the NHSG Internal Audit Reports, as attached at Appendix A, B &amp; C, and</p> <p>(2) To note the actions and timescales for Aberdeen City, as outlined in the action plan of the NHSG Internal Audit report attached at Appendix A and C.</p>		
13	<b><u>Audit Scotland - Local Government in Scotland and Safe Guarding Public Money</u></b>	<p><b><u>The Committee resolved:</u></b> To note the content of both reports</p>		
14	<b><u>Audited Annual Accounts</u></b>	<p><b><u>The Committee resolved:</u></b></p> <p>(1) To agree the Integration Joint Board's Audited Accounts for 2018/19, as attached at appendix A,</p> <p>(2) To instruct Officers to submit the approved audited accounts to NHS</p>	ACHSCP – CFO	Alex Stephen

	Item Title	Committee Decision	Services Required to take action	Officer to Action
		Grampian and Aberdeen City Council. (3) Instruct the Chief Finance Officer to sign the representation letter, as attached at appendix B.		
15	<b><u>Financial Monitoring</u></b>	<b><u>The Committee resolved:</u></b> (1) To note this report in relation to the IJB budget and the information on areas of risk and management action that are contained therein, and (2) to note the budget virements indicated in Appendix E.		
17	<b><u>Confirmation of Assurance</u></b>	The Chair provided Members with an opportunity to request additional sources of assurance for items on today's agenda, and thereafter asked the Committee to confirm it had received reasonable assurance to fulfil its duties as outlined within its Terms of Reference.  <b><u>The Committee resolved:</u></b> To confirm the receipt of reasonable assurance for items on today's agenda.		

If you require any further information about this decision sheet, please contact Derek Jamieson, tel 01224 523057 or email [derjamieson@aberdeencity.gov.uk](mailto:derjamieson@aberdeencity.gov.uk)